HARRIS COUNTY FLOOD CONTROL DISTRICT
48 HOUR PRE-CONSTRUCTION NOTIFICATION

48 hours prior to beginning work in a HCFCD right-of-way, complete and submit this form and attachments to: Harris County Flood Control District, Construction Management Division Development Coordination and Inspection Department (DCID), 9900 Northwest Freeway, Houston, Texas, 77092. If construction fails to begin within 48 hours, contractor must contact HCFCD inspector to coordinate start of construction per the Harris County and Harris County Flood Control Rules and Regulations.

And email or fax this form to: DCID@hcfcd.org, Fax Number: 713/684-4212. If any questions, call 713-684-4116.

GENERAL INFORMATION

Project Name ______________________________ Date ____________________
HCFCD Unit No.______________________________ Permit No.______________
Brief Description ____________________________ Key Map Page____________

☐ OUTFALL ☐ CHANNEL ☐ DETENTION ☐ UTILITY ☐ OTHER

Proposed Construction Start Date: ____________________

CONTACT INFORMATION

Applicant ______________________________ Phone No. ____________________
Contractor ______________________________ Phone No. ____________________

Superintendent: Phone No.: Cell No.: 

Consultant Firm ____________________________ Phone No. ____________________

Construction Engineer: Phone No.: Cell No.: 

ATTACHMENTS REQUIRED (check box if attached)
☐ Construction Drawings Signed by HCFCD
☐ Approval (Notification) to Work within HCFCD Right-of-Way. Permit No. ________________
☐ Copy of Corps of Engineers Section 404 individual permit, if applicable. Permit No. ____________
☐ Copy of Right-of-Way for non-Flood Control Feature, if applicable

Certification that all applicable permits have been obtained ________________________________

Applicant Signature ________________________

THIS FORM DOES NOT CONSTITUTE APPROVAL TO ENTER A HCFCD RIGHT-OF-WAY.

Official Use Only:
Assigned To ____________________________ DEV-ID # ________________
Information Required for Certification of Construction Completion and Request for Post-Construction Inspection

The responsible licensed Texas Professional Engineer is required to submit a letter on company letterhead to the Harris County Flood Control District (HCFCD), Development Coordination and Inspection Department, a letter certifying construction completion and requesting a post-construction inspection. Include the following:

1. General Information
   - Name of Subject Development.
   - HCFCD Unit Number (Channel or Detention Basin No.)
   - Key Map Page and Block
   - Developer’s Name and Mailing Address
   - Engineering Company, Engineer’s Name, Contractor’s Company, Site Superintendent, and Phone Numbers (cell, fax, and business) for all

2. Items to be inspected (be specific – call out locations, pipe sizes, etc.)

3. A signed and sealed certification by the owner’s licensed Texas Professional Engineer that includes:
   - A statement saying work was completed and constructed in accordance with the sealed construction drawings
   - The elevations and grades were taken by an on-site survey on a certain date.
   - All features and appurtenances are constructed to the grade shown on the record drawings and in compliance with specifications.
   - All pipes, structures, etc. are of the size and dimensions shown on the record drawings.
   - All improvements are capable of performance as designed by the engineer and approved by the HCFCD.
   - For work in existing HCFCD maintained facilities, certify the facility was restored to as good or better condition than prior to construction.

4. Note all variances previously granted and variances requested as part of this submittal, if any.

5. One (1) set of sealed record drawings (electronic copy)

6. The executed turf establishment agreement, if applicable

Questions or concerns? Contact DCID@hcfcd.org or 713-684-4116