The Harris County Engineering Department and Fire Marshal’s Office are working together to provide you with a safe, code-compliant workplace.

All FIREWORKS STANDS will require a permit.

This document will inform you how to obtain the forms for submittal, additional documents you may need, and guide you step-by-step through the process of obtaining a permit for your fireworks stand.

HARRIS COUNTY ENGINEERING DEPARTMENT—PERMITS DIVISION
Permits Office: 10555 Northwest Freeway, Suite 120 Houston, TX 77092
Jesse Morales Permits Manager
Shawn Sturhan Assistant Manager
Phone: 713-274-3900
http://www.eng.hctx.net/permits

Open Monday thru Friday 7:30 am until 4:00 pm
Questions? Call Chuntania Dangerfield (713-274-3756)

HARRIS COUNTY FIRE MARSHAL
2318 Atascocita Rd., Humble, TX 77396-3505
Mike Montgomery Fire Marshal
Laurie Christensen Assistant Chief
Phone: 281-436-8030
www.hcfmo.net or email: fmosupport@fmo.hctx.net

Revision June 2016

Please read carefully

STEP 1
QUALIFYING CRITERIA

Determine Floodplain Status
www.fema.gov

Harris County Floodplain Management Regulations require that a determination of floodplain status be made for every development placed in unincorporated Harris County. Determine floodplain status by accessing the FEMA Floodplain Map for your location at www.fema.gov.

If the Map shows your stand location to be in the floodplain, proceed to STEP 2.

If the map shows your location to be outside the floodplain, proceed to STEP 3.

STEP 2
DETERMINE REVIEW REQUIREMENTS

If your Fireworks stand is on wheels it is not subject to floodplain requirements. Proceed to STEP 3.

For Fireworks stands or buildings not on wheels, please submit the following:
1. Engineered civil plans. (No hand drawn plans will be accepted).
2. Foundation plans.
3. Preliminary elevation certificate.

Contact a registered Engineer, Architect or Land Surveyor to prepare the signed and sealed documents listed above and submit to the Permits Office for fire code review, along with your completed application form (see STEP 3).

STEP 3
FIREWORKS STAND APPLICATION

Applications may be submitted in two methods:

Method 1 (MOST RECOMMENDED)
Submit online at https://apps.harriscountytx.gov/EPermits

Method 2 (LEAST RECOMMENDED)
Submit in person at 10555 NW Freeway, Suite 120, Houston, TX 77092

STEP 4
REQUIRED INFORMATION

What you will need for a complete application
a. Complete Project Information (including the following):
   * Estimated Construction cost – estimate the cost of preparing your fireworks stand (Must be at least $100).
   * HCAD # - This can be obtained from the Harris County Appraisal District website: http://www.hcad.org. If you do not have access to a computer, the Permits Office can provide access on their premises.

b. Complete Contact Person information (this is the Applicant’s contact information).
   * Provide permit holder’s name and emergency contact number

c. Provide a copy of the State Fireworks Permit.
d. Each stand will need a separate application and permit.

STEP 5
FIREWORKS STAND INSPECTION

Fireworks stand inspections will be conducted by the Harris County Fire Marshal.

Go to www.hcfmo.net for the Retail Fireworks Stand Inspection check list. This list will show what areas of your stand will be checked by the inspector so that you can be prepared for your inspection.