REQUIREMENTS FOR RECORD DRAWING INSPECTION

A project is eligible for record drawing inspection at such time as the pavement and drainage facilities have been completed and the subdivision plat and required right-of-way or easement instruments have been recorded in the Official Public Records of Harris County.

To schedule a record drawing inspection, the Engineer of Record shall submit the following:

1) A copy of the approved drawings for the project. These drawings shall be stamped record drawings, sealed by a licensed engineer and shall have the following statement. “This project is constructed in general conformance with these plans and elevations on these drawings represent what was constructed within engineering tolerances.”

2) Two copies of the recorded plat.

The Engineer of Record shall upload the following:

3) A completed “Request for Initial Inspection Form” as promulgated by the County Engineer.

4) A completed “Statement of Substantial Compliance Construction Materials Testing Project Review” as promulgated by the County Engineer demonstrating the project met all testing and performance requirements.

5) A copy of the development permit or paving & organized storm sewer permits.

6) A copy of the financial surety worksheet and receipt.

7) Complete the plat account information on our website for the developer & contractors with email addresses.

8) Complete the paving & drainage section on our website.